



Business Plan 2018 - 2021

**Office of the
Legislative Assembly
of Nunavut**

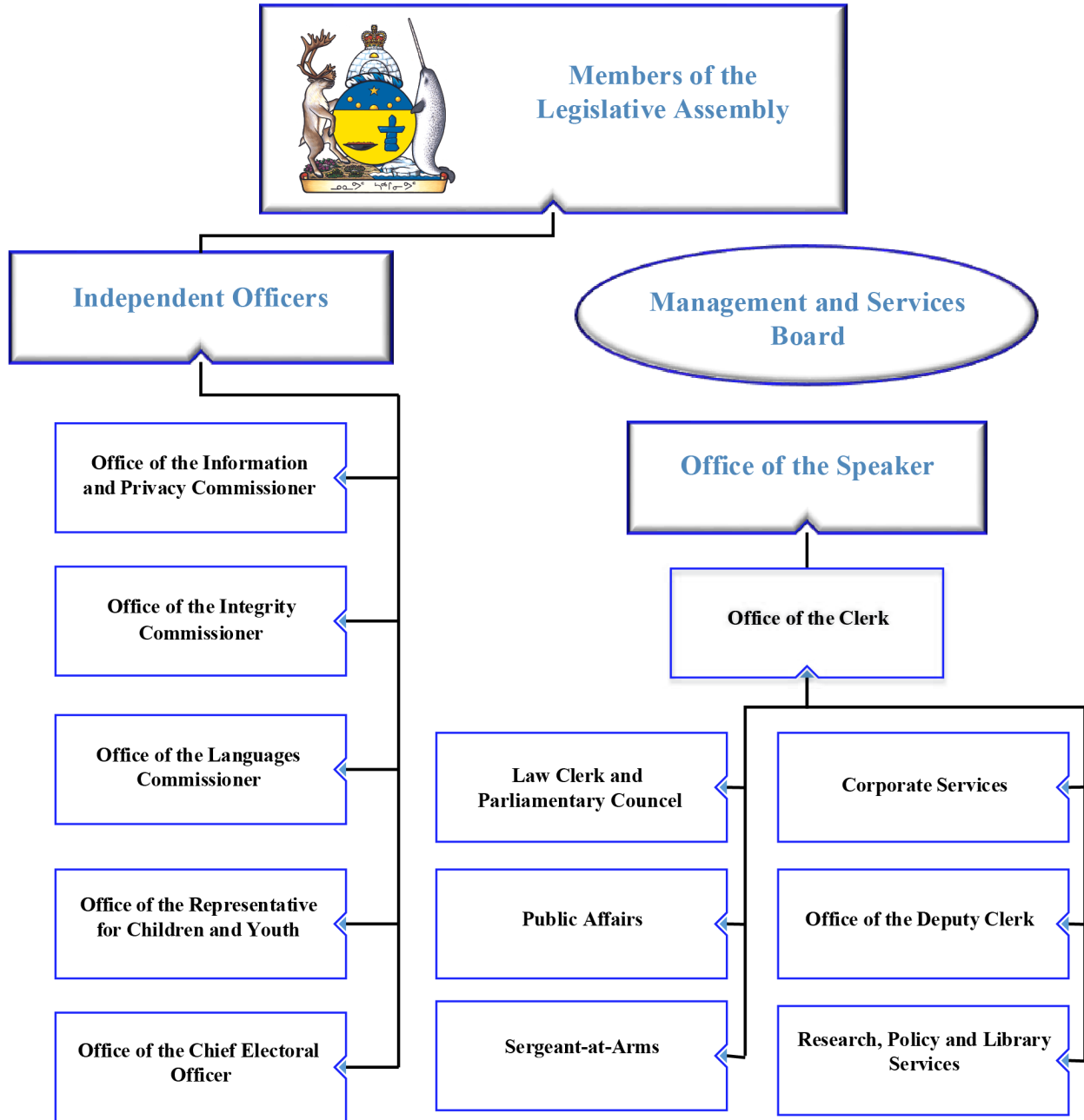
Table of Contents

The Organization of the Legislative Assembly of Nunavut.....	2
CORE BUSINESS	3
Assembly Operations	3
Objectives	4
Priorities (2017-18)	6
Priorities (2018-19)	7
Priorities (2019-20)	7
Priorities (2020-21)	7
Expenditures on Behalf of Members.....	8
Objectives	8
Priorities (2017-18)	8
Priorities (2018-19)	9
Priorities (2019-20)	9
Priorities (2020-21)	9
Support to Independent Officers of the Legislative Assembly	9
Objectives	10
Priorities (2017-18).....	11
Priorities (2018-19).....	11
Priorities (2019-20).....	11
Priorities (2020-21)	11
APPENDIX: Financial Summary	12

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Figure 1
The Organization of the Legislative Assembly of Nunavut



CORE BUSINESS

The Office of the Legislative Assembly focuses on the following lines of core business:

	Budget (\$000)			
	2017-2018	2018-2019	2019-2020	2020-2021
<i>Assembly Operations</i>	7,898	9,280	9,280	9,280
<i>Expenditures on Behalf of Members</i>	12,347	12,742	12,742	12,742
<i>Support to Independent Officers of the Legislative Assembly</i>	6,623	5,073	5,073	5,073
TOTAL	26,868	27,095	27,095	27,095

Assembly Operations

Canada's Westminster system of parliamentary democracy requires a rigorous separation of powers between the legislative, executive and judicial branches of government. Fostering effective and collegial working relationships with the executive branch of government, while ensuring the independence of the Legislative Assembly, is essential. Nunavut's consensus style of governance calls upon us to serve Members in a manner that respects the character of the institution. We acknowledge that, by its very nature, the Legislative Assembly is a political arena in which diverse positions and perspectives are articulated.

The operations of the Office of the Legislative Assembly are established pursuant to the *Legislative Assembly and Executive Council Act*. This line of business supports the primary purpose of the Assembly - a functional legislative process. Consistent with the governance traditions of Northern Canada and established principles of parliamentary democracy, we work to ensure that the business of the House is conducted in compliance with the *Rules of the Legislative Assembly*, the *Legislative Assembly and Executive Council Act* and certain statutory requirements of the *Nunavut Act*. We provide support to the Office of the Speaker and Members in the Chamber, committees, caucuses and constituencies.



The Standing and Special Committees of the Legislative Assembly fulfill important functions in the legislative process. The review of proposed legislation ensures that Bills are scrutinized before becoming law. Public hearings provide an opportunity for individuals and organizations to express their views and concerns on matters of public policy.

Committees perform an oversight function with respect to departmental expenditures and initiatives and can undertake detailed examinations of different subject areas. Caucus meetings allow Members to address matters related to the scheduling of House business, in addition to other issues that arise. Members are a direct link in their constituencies between Nunavummiut and their government. Members advocate for the needs of their communities and articulate the concerns and aspirations of their constituents.

Objectives

- To provide quality support to the Management and Services Board, the Speaker and Members of the Legislative Assembly in the conduct of their duties as Nunavut's elected representatives;
- To ensure that the legislative process is conducted in accordance with our statutory and procedural authorities; and
- To provide the public with information regarding House and committee proceedings.

Programs	Budget (\$000)	2017-18	2018-19	2019-20	2020-21
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Office of the Clerk		1,042	1,076	1,076	1,076
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- The provision of advice and support to the Speaker, Members, Caucus and Committee Chairs on matters of parliamentary procedure and privilege;
- The maintenance of the papers and records of the Legislative Assembly;
- The co-ordination of Committee and Caucus scheduling and meetings of the Legislative Assembly;
- The protection of the dignity and decorum of the House by the Sergeant-at-Arms; and
- The provision of a safe, aesthetically pleasing and culturally appropriate working environment for Members and Assembly employees.

Office of the Speaker		451	498	498	498
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- Support to the Office of the Speaker in the execution of the office-holder's duties as the official representative of the Legislative Assembly and Chair of the Management and Services Board;
- Support to the Office of the Speaker with respect to Nunavut's participation in national and international events of the Commonwealth Parliamentary Association; and
- Support to the Office of the Speaker in the execution of the office-holder's duties as Chairperson of the Order of Nunavut Advisory Council.



Sessional Administration **1,924** **2,375** **2,375** **2,375**

- The production of *Hansard*;
- The holding of sittings of the House;
- The provision of the services of the Law Clerk and Parliamentary Counsel; and
- The provision of interpretation and translation services for Chamber and caucus proceedings.

Standing and Special Committee Administration **672** **855** **855** **855**

- The provision of interpretation and translation services for Standing and Special Committee proceedings; and
- The holding of committee meetings, public hearings and community consultations.

Research, Policy and Library Services **1,106** **1,157** **1,157** **1,157**

- The provision of research services for individual Members, the Management and Services Board and Standing and Special Committees;
- The preparation of committee correspondence, reports, news releases and other documents;
- The preparation of correspondence, reports and other documents for the Office of the Legislative Assembly; and
- The provision of information and reference services by the Nunavut Legislative Library to Members, officers and employees of the Legislative Assembly, Government of Nunavut departments and other clients.

Public Affairs **100** **125** **125** **125**

- The promotion of the Legislative Assembly through the public tour program and the production of information materials and brochures;
- The administration of the Legislative Assembly Page Program;
- The administration of the Speaker’s biennial Youth Parliament;
- The planning and hosting of special events, ceremonies and unveilings;
- The co-ordination of the Assembly's art collection development strategy; and
- The management of liaison with northern and national media organizations.



Priorities (2018-19)

- Review, in co-operation with the Legislative Assembly of the Northwest Territories, options regarding renewal of the distribution order granted by the Canadian Radio-television and Telecommunications Commission (CRTC) under the federal *Broadcasting Act*.
- Host the annual professional development seminar for the national Clerks-at-the-Table Society during the summer of 2018.
- Host the 7th Speaker's Biennial Youth Parliament during the fall of 2018.
- Support the Order of Nunavut Advisory Council in its consideration of nominations to the Order and the organization of investiture ceremonies.
- Support the statutory reviews of the *Official Languages Act*, the *Inuit Language Protection Act* and the *Representative for Children and Youth Act*.

Priorities (2019-20)

- Conduct the 2019 *Our House to Your Home* Speaker's Community Tour Program.
- Support the Order of Nunavut Advisory Council in its consideration of nominations to the Order and the organization of investiture ceremonies.

Priorities (2020-21)

- Conduct the 8th Speaker's Biennial Youth Parliament during the fall of 2019.
- Support the Order of Nunavut Advisory Council in its consideration of nominations to the Order and the organization of investiture ceremonies.



Priorities (2018-19)

- Meet all statutory tabling requirements for annual reports required under the *Legislative Assembly and Executive Council Act* and other statutes under the jurisdiction of the Legislative Assembly.

Priorities (2019-20)

- Meet all statutory tabling requirements for annual reports required under the *Legislative Assembly and Executive Council Act* and other statutes under the jurisdiction of the Legislative Assembly.

Priorities (2020-21)

- Meet all statutory tabling requirements for annual reports required under the *Legislative Assembly and Executive Council Act* and other statutes under the jurisdiction of the Legislative Assembly.

Support to Independent Officers of the Legislative Assembly

The Legislative Assembly recommends to the Commissioner of Nunavut the appointment of five independent officers:

- 1) The Chief Electoral Officer, pursuant to the *Nunavut Elections Act*;
- 2) The Information and Privacy Commissioner, pursuant to the *Access to Information and Protection of Privacy Act*;
- 3) The Integrity Commissioner, pursuant to the *Integrity Act*;
- 4) The Languages Commissioner, pursuant to the *Official Languages Act*; and
- 5) The Representative for Children and Youth, pursuant to the *Representative for Children and Youth Act*.

The budgets for the operation of these independent offices are provided through the annual appropriations of the Legislative Assembly. Independent officers are statutorily required to submit annual reports to the Legislative Assembly concerning their activities and expenditures. Their annual budget proposals and business plans are reviewed by the Management and Services Board. We work to support these offices, in varying degrees, to ensure the functional operation of their day-to-day activities, while ensuring that their substantive independence is respected. In addition, the Auditor General of Canada reports to the Legislative Assembly of Nunavut on the financial statements of the Government of Nunavut and other matters, pursuant to the federal *Nunavut Act*.



Objectives

- To provide support to the independent officers of the Legislative Assembly;
- To ensure that their annual reports are tabled in the Legislative Assembly; and
- To organize the appearances of independent officers before committees of the Legislative Assembly.

Programs	Budget (\$000)	2017-18	2018-19	2019-20	2020-21
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Support to the Information and Privacy Commissioner

125 125 125 125

- In co-operation with the Legislative Assembly of the Northwest Territories, support the office in the development and administration of its annual budget;
- Facilitate the translation and production of annual reports and other documents;
- Collaborate in the development of websites and other initiatives; and
- Collaborate in the development of legislative initiatives that fall under the jurisdiction of the Legislative Assembly.

Support to the Languages Commissioner

1,410 1,410 1,410 1,410

- Support the office in the development and administration of its annual budget; and
- Provide certain centralized services to the office in the areas of financial processing, human resources management and contracting.

Support to the Integrity Commissioner

125 125 125 125

- Support the office in the development and administration of its annual budget;
- Facilitate the translation and production of annual reports and other documents;
- Collaborate in the development of websites and other initiatives; and
- Collaborate in the development of legislative initiatives that fall under the jurisdiction of the Legislative Assembly.

Support to the Chief Electoral Officer

2,826 1,283 1,283 1,283

- Support the office in the development and administration of its annual budget;
- Collaborate in the development of websites and other initiatives; and
- Collaborate in the development of legislative initiatives that fall under the jurisdiction of the Legislative Assembly.



**Support to the Representative
for Children and Youth**

2,137 2,130 2,130 2,130

- Support the office in the development and administration of its annual budget; and
- Provide certain centralized services to the office in the areas of financial processing, human resources management and contracting.

Total, Support to Independent

Officers of the Legislative Assembly 6,623 5,073 5,073 5,073

Priorities (2017-18)

- Host the 2017 annual meeting of federal, provincial and territorial information and privacy commissioners.
Status: The conference was successfully held during the fall of 2017.
- Support Elections Nunavut in preparing for the administration of the 5th general election, which will be held on October 30, 2017.
Status: The 5th territorial general election was successfully held on October 30, 2017.
- Support the Information and Privacy Commissioner’s transition to a full-time role, including a Nunavut-based office.
Status: Work is underway to support the transition. Physical office space for the office has been secured.

Priorities (2018-19)

- Ensure that the position of Integrity Commissioner of Nunavut is filled following the expiration of the present incumbent’s appointment in September 2018.
- Support Elections Nunavut in its transition to administering municipal elections in Nunavut.

Priorities (2019-20)

- Ensure that the position of Representative for Children and Youth is filled following the expiration of the present incumbent’s appointment in June 2019.
- Ensure that the position of Information and Privacy Commissioner is filled following the expiration of the present incumbent’s appointment in March 2020.

Priorities (2020-21)

- Finalize the Information and Privacy Commissioner’s transition to a full-time role, including a Nunavut-based office.



APPENDIX: Financial Summary

Branch	2017 – 2018		2018 – 2019		2019 – 2020		2020 – 2021	
	Main Estimates		Main Estimates		Planned		Planned	
	\$0	PYs	\$0	PYs	\$0	PYs	\$0	PYs
ASSEMBLY OPERATIONS								
<i>Salary</i>	3,424	26	3,743	25	3,743	25	3,743	25
<i>Grants & Contributions</i>	—		—		—		—	
<i>Other O&M</i>	4,474		5,537		5,537		5,537	
Subtotal	7,898		9,280		9,280		9,280	
EXPENDITURES ON BEHALF OF MEMBERS								
<i>Salary</i>	6,053		6,077		6,077		6,077	
<i>Grants & Contributions</i>	—		—		—		—	
<i>Other O&M</i>	6,294		6,665		6,665		6,665	
Subtotal	12,347		12,742		12,742		12,742	
INDEPENDENT OFFICERS								
<i>Salary</i>	3,473	18	3,005	18	3,005	18	3,005	18
<i>Grants & Contributions</i>	—		25		25		25	
<i>Other O&M</i>	3,150		2,043		2,043		2,043	
Subtotal	6,623		5,073		5,073		5,073	
TOTAL	26,868	44	27,095	43	27,095	43	27,095	43



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